CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

Petitioner: Les Lee Shell, Chief Administrative Officer
Michael J. Pawlak, Director of Social Services

Recommendation:

That the Board of County Commissioners ratify an amendment and funding increase to the contract with Bitfocus, Inc., for CBE No. 603354-14, for Homeless Management Information System Administration; and authorize the Chief Financial Officer or her designee to sign the amendment; or take other action as appropriate.
(Previous amendments and original contract are available for public viewing at the County Clerk’s Office, Commission Division) (For possible action)

FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Fund#: 2031.000</th>
<th>Fund Name: County Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Center: 1270111160 &amp; 1270111070</td>
<td>Funded Pgm/Grant: 1270.HMIS.2015 &amp; HMLSS-2015</td>
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<tr>
<td>Description: Homeless Management Information Systems</td>
<td>Amount: $935,659.81</td>
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<tr>
<th>Fund#: 2031.000</th>
<th>Fund Name: County</th>
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<tr>
<td>Fund Center: 1270111160</td>
<td>Funded Pgm/Grant: 1270.HMIS17.2019</td>
</tr>
<tr>
<td>Description: HMIS Expansion Grant Services</td>
<td>Amount: $860,154.00</td>
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Added Comments: The initial contract amount was $2,090,114.42, Amendment 1 increased the contract amount by $154,000, Amendment 2 increased the contract amount by $35,000, Amendment 3 increased the contract amount by $57,000, Amendment 4 increased the contract amount by $428,000, Amendment 5 increased the contract amount by $804,652, and Amendment 6 decreased the contract amount by $5,418. Amendment 7 will increase the contract value by $1,795,813.81, for a new estimated total contract value of $5,359,162.23 should all renewal options be exercised.

BACKGROUND:

On July 1, 2014 the Board of County Commissioners (Board) approved the award of CBE No. 603354-14 to Bitfocus, Inc. (LBE) in the amount of $2,090,114.42 to provide a Homeless Management Information System (HMIS) for Clark County. The contract provided for the personnel, materials oversight, technical assistance, maintenance, development of data from all homeless service providers in the community to capture basic descriptive information on every homeless person served and develop community-specific HMIS training programs to support the homeless service providers utilizing the HMIS.

The following are the pertinent provisions of the contract:
- The term of the contract is from July 1, 2014 through June 30, 2015, and included the option to renew for four (4), one-year periods. No renewal options remain.
- Included the option to increase the award amount up to based on possible increased user requirements for the renewal terms, based on approved budget appropriations.

Cleared for Agenda

12/4/2018
Agenda Item # 6.
This contract included the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

On June 16, 2015, the Board ratified Amendment No. 1 which provided for additional user license seats for use by the Rural Nevada Continuum of Care (CoC) and Northern Nevada CoC HMIS funded by State of Nevada Emergency Solutions Grant (ESG) funds. This amendment also ratified the addition of funds from the Administration on Children, Youth and Families for Runaway Homeless Youth Management Information System (RHYMIS) for data integration and administration for September 30, 2014 through September 29, 2015.

On October 20, 2015, the Board approved Amendment No. 2 which provided enhancements in the census data collection, such as automation of current data collection processes from point-in-time canvassing, production and publication of the final report.

On January 19, 2016, the Board approved Amendment No. 3 which provided for the addition of modifications to the Electronic Youth Survey and Youth Survey Report administration as part of the annual homeless census.

On June 21, 2016, the Board approved Amendment No. 4 which provided for additional licenses with technical support, enhancements for tracking of homeless encampments and inhabitants back to HMIS, integration and configuration of data from Clark County Detention Center to track frequent users, and administration and support for Northern Nevada and Rural Nevada Continuums of Care.

On September 20, 2016, the Board approved Amendment No. 5 which provided for the addition of Northern Nevada and Rural Nevada HMIS software licensing, system administration and project management for the Rural Nevada and Northern Nevada Continuums of Care, which is funded by U.S. Department of Housing and Urban Development through the annual CoC competition allocation for each respective CoC.

On May 15, 2018, the Board approved Amendment No. 6 which reduced the number of software licenses for the Northern and Rural Nevada Continuums of Care due to reduced funding received from the Nevada Housing Division.

Amendment No. 7 will ratify the initial award amount from one time to an annual fee and include the shortfall of $935,659.81 for the cost of additional license, and reporting and analyzing data for the Southern Nevada Homeless Census report since 2014. Approval of Amendment No. 7 will further amend the contract to allow for additional software licenses, maintenance and enhance the Entry Management process to allow for continuous tracking of homeless adults, youth in both urban and rural communities.

These modifications and costs were reviewed by the Department of Social Service staff and Purchasing staff, and were found equitable for the work involved. The attached Amendment No. 7 document details the modifications and costs involved.

Bitfocus, Inc. currently holds a Clark County Vendor Registration.

Prepared by: Jeana Tarango

Respectfully submitted,

LES LEE SHELL
Chief Administrative Officer

C603354-14-InformationSystem-JT