That the Board of County Commissioners approve the design contract with Novus Architecture, LLC, for CBE No. 603088-13, to provide architecture and engineering services for the Fire Station #22 Apparatus Bay Entry Modifications; and authorize the Chief Financial Officer or his designee to sign the contract; or take other action as appropriate. *(For possible action)*

**FISCAL IMPACT:**

<table>
<thead>
<tr>
<th>Fund#: 4300.000</th>
<th>Fund Name: CC Fire Service District Capital Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Center: 1120820001</td>
<td>Funded Pgm/Grant: RP.F0308019</td>
</tr>
<tr>
<td>Description: Fire Station 22 Apparatus Bay Entry Modification.</td>
<td>Amount: $43,550</td>
</tr>
</tbody>
</table>

Added Comments: The additional service requested (as RP.F0308019C design for option #1) represents an increase of $43,550, for a total contract value of a not to exceed amount of $92,990.

**BACKGROUND:**

On January 18, 2011, the Board of County Commissioners (Board) approved the list of Architecture, Landscape Services Providers and Engineers, pursuant to the Statement of Qualifications No. 601988-10 to be used on a rotating basis, to provide such services for various County projects as identified for the period from January 18, 2011 through December 31, 2012 or until new lists are approved, and authorized staff to negotiate individual contracts for those projects. Novus Architecture, LLC (NBE) is the next firm to be selected from the list.

Purchase Order No. 4500207927 and ASR No. 1 in the amount of $49,440 were previously approved by the Finance Department, and are for a feasibility study to modify the Fire Station #22 apparatus bay. These additional service requests will exceed the Fiscal Directive 6 threshold which requires all professional services over $50,000 to be approved by the Board. Approval of this contract will provide for the continuation of services for the Fire Station #22 Apparatus Bay Entry Modifications, which includes design, construction documents, bidding assistance, construction administration, and project closeout coordination.

The following is a pertinent provision of the contract:

- Includes the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

The Department of Real Property Management’s staff has reviewed the scope of work, contract language, cost elements and found them to be appropriate for the work to be performed.

In accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature. Novus Architecture LLC currently holds a Clark County Business License.

Prepared by: Sandy Moody-Upton, CPPB

Respectfully submitted,