CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

Issue: Amendment

Petitioner: Sabra Smith Newby, Chief Administrative Officer
Tim Burch, Director of Social Service

Recommendation:

That the Board of County Commissioners approve an amendment to the contract with Collaborative Research, LLC, for CBE No. 603275-14, for a Ryan White, Part A Specialist; and authorize the Chief Financial Officer or her designee to sign the amendment; or take other action as appropriate. (For possible action)

FISCAL IMPACT:

<table>
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<th>Fund#</th>
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| Fund Name: County Grants
| Fund Center: 12701111010 |
| Funded Pgm/Grant: RWT-2016
| Description: Ryan White, Part A Specialist |
| Amount: $75,750 |

Added Comments: Amendment No. 1 will increase total contract value to $305,375 should all renewal options be exercised. Amendment No. 1 will incorporate yearly rate increases for the option years. The initial award amount was $65,000, renewal year one is $75,750, renewal year two is $80,125, and renewal year three is $84,500, for a total contract amount of $305,375 if all three options are exercised. The yearly cost is subject to approved budgeted appropriations for Ryan White, Part A Grant. Renewal of the contract is contingent upon available funding from the U.S. Department of Health and Human Services/Health Resources and Services Administration.

BACKGROUND:

On April 15, 2014, the Board of County Commissioners (Board) approved the award of CBE No. 603275-14 to Collaborative Research, LLC (LBE) in the amount of $65,000 to provide a Ryan White, Part A Specialist, to support the Ryan White Part A Planning Council and ensure the grant required conditions of award related to the Planning Council are met.

The Ryan White, Part A Specialist will facilitate all Planning Council meetings. The Specialist is also responsible for preparing correspondence, facilitating communication between required parties, administrative duties to ensure meeting all grant functions for the Planning Council, performing evaluations, conducting studies, and facilitating the establishment of priorities and allocation of grant funding.

The following are the pertinent provisions of the contract:

- The term of the contract is from April 15, 2014 through February 28, 2015, and includes the option to renew for three, one-year periods.
- This contract includes the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

Approval of Amendment No. 1 will provide for rate increases for the option years when exercised.

These modifications and costs were reviewed by the Department of Social Service staff, and were found equitable for the work involved. The attached Amendment No. 1 document details the modifications and costs involved.

Collaborative Research, LLC currently holds a Clark County Business License.

Prepared by: Sherry A. Wimmer

Respectfully submitted,

SABRA SMITH NEWBY
Chief Administrative Officer
C603275-14-RyanWhite-SAW

4/7/2015
Agenda Item #