UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA
BOARD OF HOSPITAL TRUSTEES
AGENDA ITEM

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<th>Issue: Amendment to the Document Services Agreement with Xerox Corporation</th>
<th>Back-up:</th>
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<td>Petitioner: Kathleen Silver, Chief Executive Officer, University Medical Center</td>
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Recommendation:

That the Board of Hospital Trustees approve an amendment to the Document Services Agreement between Xerox Corporation and University Medical Center of Southern Nevada; and authorize the Chief Executive Officer to sign the amendment.

FISCAL IMPACT:

- Fund #: 5420.000
- Fund Name: UMC Operating Fund
- Fund Center: 3000831000
- Amount: Additional monthly charge of $7,498.00; new monthly total is $113,853.00

BACKGROUND:

On June 17, 2008, Renewal Amendment No. 22 was approved by the Board to replace all Xerox equipment throughout the hospital and clinics. The units are multi-functional devices that offer full copy/print/fax/scan capability with full maintenance and supplies (excluding paper). Amendments No. 24 and 25, effective September 15, 2009, approved the following: (a) utilized the services of a Document Advisor to provide forms management services and a part-time Print Center Manager to UMC; (b) added finishing equipment to allow more printing to take place in the UMC Print Shop instead of using outside vendors; (c) installed the On-line Document Library for both UMC Print Shop and County Print Shop to easily and securely view documents on-line, and allow more outside printing to be sent to the County Print Shop; (d) assumed approximately 60% of the outside printing to be in-housed; (e) provided an estimated savings to UMC of $35,000.00 per year; and (f) corrected the volume allocation of the production copiers in the UMC Print Shop. The term of the agreement is from September 1, 2009 through June 30, 2013.

This Amendment 26 requests an additional monthly service charge of $7,498.00 to cover additional equipment and software provided by Xerox due to increased printing volume of in-house documents (i.e. Ambulatory Care Clinics are using the T-System to print medical records forms) in the Print Shop. The printing of T-sheets/medical forms on a clinic-based printer is more expensive than printing such documents at the Print Shop. The initiative of shifting to in-house printing of forms formerly printed at various printers will bring in an estimated savings of $215,000.

Xerox Corporation currently holds a Clark County business license.

Respectfully submitted,

DONALD G. BURNETTE
County Manager

Cleared for Agenda
March 1, 2011

Agenda Item #

3/1/2011

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