CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

Petitioner: Les Lee Shell, Chief Administrative Officer
Jessica Colvin, Chief Financial Officer

Recommendation:
That the Board of County Commissioners approve an amendment to the contract with River City Petroleum, Inc., for Bid No. 603238-14, for Annual Requirements Contract for Automated Retail Fuel Dispensing System; and authorize the Chief Financial Officer or her designee to sign the amendment; or take other action as appropriate.
(For possible action)

FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Fund#</th>
<th>Fund Name: Automotive</th>
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<tbody>
<tr>
<td>6850.000</td>
<td>Fund Center: 10207811000</td>
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<tr>
<td>10207811000</td>
<td>Description: Retail Fuel</td>
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<tr>
<td>Amount: $200,000</td>
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Added Comments: The initial contract amount was $1,600,000 annually, Amendment No. 1 will increase the contract amount by $200,000, for a new total contract amount of $9,058,800.

BACKGROUND:

On May 20, 2014, the Board of County Commissioners (Board) approved the award of Bid 603238-14 to River City Petroleum, Inc. (NBE) in the amount of $1,600,000 annually to provide an automated retail fuel dispensing system for the Clark County fleet.

The following are the pertinent provisions of the contract:

- The term of the contract was from May 20, 2014 through June 30, 2015, and included the option to renew for three (3), one-year periods. The County is currently in a four (4) month extension term through October 31, 2018.
- Included the option to increase the award amount up to 20% based on possible increased user requirements for the renewal terms, based on approved budget appropriations.
- This contract included the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

Approval of Amendment No. 1 will provide for an extension from the period of November 1, 2018 through December 31, 2018, to allow for time to award and transition to new contract.

These modifications and costs were reviewed by the Automotive Services staff and Purchasing staff, and were found equitable for the work involved. The attached Amendment No. 1 document details the modifications and costs involved.

River City Petroleum, Inc. currently holds a Clark County Business License.

Prepared by: Sandra Mendoza

Respectfully submitted,

LES LEE SHELL
Chief Administrative Officer
B603238-14-Retail Fuel-SDA

10/2/2018
Agenda Item # 9.