CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

**Issue:** Competitive Bidding Exception

| Petitioner: | Sabra Smith Newby, Chief Administrative Officer |
|            | Tim Burch, Director of Social Service |

**Recommendation:**

That the Board of County Commissioners approve the contracts with Kraft-Sussman Funeral Service, Inc. and King David Memorial Chapel and Cemetery, for CBE No. 603486-14, to provide Jewish Burial Service; and authorize the Chief Financial Officer or her designee to sign the contracts; or take other action as appropriate. *(For possible action)*

**FISCAL IMPACT:**

| Fund#: 1010.000 | Fund Name: General Fund |
| Fund Center: 1270111000 | Funded Pgm/Grant: n/a |
| Description: Jewish Burial Service | Amount: $10,000 Annually Kraft-Sussman |
| | $15,000 Annually King David |

Added Comments: The total value of the contract award is estimated in the amount of $100,000 should all renewal options be exercised.

**BACKGROUND:**

These contracts are for the approval of professional service contracts to provide Jewish burial service.

A Fiscal Directive 6, competitive bidding exception form, was generated because these contracts provide specialized kosher/traditional Jewish burial service to the Jewish Community. These contracts would honor the traditional rites of the Tahara, ritual purification of the decedent, cemetery plots, opening and closings of grave sites, and Rabbinic officiants.

The following are the pertinent provisions of the contract:

- The term of the contract is from the date of award through June 30, 2015, and includes the option to renew for three, one-year periods.
- This contract includes the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

The Social Service Department’s staff has reviewed the scope of work, contract language, cost elements and found them to be appropriate for the work to be performed.

The recommendation of award is in accordance with NRS 332.115.1 (b), the competitive bidding process is not required as the services to be performed are professional in nature.

Kraft-Sussman Funeral Service, Inc. and King David Memorial Chapel and Cemetery currently hold Clark County Business Licenses.

Prepared by: Sherry A. Wimmer

Respectfully submitted,

SABRA SMITH NEWBY
Chief Administrative Officer
C603486-14-JewishBurial-SAW

4/7/2015
Agenda Item #