CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

<table>
<thead>
<tr>
<th>Issue: Award of Bid</th>
<th>Back-up:</th>
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<tbody>
<tr>
<td>Petitioner: Sabra Smith Newby, Chief Administrative Officer</td>
<td>Clerk Ref. #</td>
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<tr>
<td>Michael Murphy, County Coroner</td>
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Recommendation:

That the Board of County Commissioners approve the award of Bid No. 603594-15, Annual Requirements Contract for Forensic Toxicology Tests to the sole bidder. Staff recommends award to National Medical Services, Inc. dba NMS Labs; or take other action as appropriate. *(For possible action)*

FISCAL IMPACT:

<table>
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<tr>
<th>Fund#: 1010.000</th>
<th>Fund Name: County General Fund</th>
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<tbody>
<tr>
<td>Fund Center: 1230520000</td>
<td>Funded Pgm/Grant: NA</td>
</tr>
<tr>
<td>Description: Office Services and Administration</td>
<td>Amount: Approximately $552,440.00 annually</td>
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Added Comments: The total value of the contract award is estimated in the amount of approximately $3,382,500 should all renewal options be exercised and increased user requirements included.

BACKGROUND:

Bid No. 603594-15, Annual Requirements Contract for Forensic Toxicology Tests was advertised on February 18, 2015 and opened on March 10, 2015. One (1) bid was received and the bid total is as follows:

**BID RECEIVED:**
National Medical Services, Inc. dba NMS Labs (NBE)

**BID AMOUNT:**
$552,440.00

This contract is for Forensic Toxicology Testing for use by the Clark County Office of the Coroner/Medical Examiner.

The following are the pertinent provisions of the contract:

- The term of the contract is from July 1, 2015 through June 30, 2016 and includes the option to renew for four, one-year periods.
- Includes the option to increase the award amount up to ten percent (10%) based on possible increased user requirements for the renewal terms, based on approved budget appropriations.
- This contract includes the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

The recommendation of award is in accordance with NRS 332.065.1, if the governing body or its authorized representative has advertised for or requested bids in letting a contract, the governing body or its authorized representative must award the contract to the lowest responsive and responsible bidder. The Business License Department has determined that a Clark County Business License is not required for this effort.

Prepared by: Jim Haining, CPSM, CPSD, C.P.M., A.P.P., MBA

Respectfully submitted,

SABRA SMITH NEWBY
Chief Administrative Officer
B603594-15-ForensicToxicology-JHH

Cleared for Agenda

4/7/2015

Agenda Item #

8.