RESOLUTION TO GRANT CLARK COUNTY EMERGENCY SOLUTIONS GRANT FUNDS TO HOPELINK OF SOUTHERN NEVADA FOR HOTEL/MOTEL EMERGENCY SHELTER

WHEREAS, Clark County, Nevada, (the "County") receives funds under the Emergency Solutions Grant ("ESG") Program of the United States Department of Housing and Urban Development ("HUD"), as authorized by the Stewart B. McKinney Homeless Assistance Act of 1987 (Pub.L. 100-77), the Stewart B. McKinney Homeless Assistance Amendments Act of 1988 (Pub.L. 100-628), the Cranston-Gonzalez National Affordable Housing Act of 1990 (Pub.L. 101-625), the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) (S. 896), and HUD’s ESG regulations in 24 CFR Part 576, as Interim Rule; and

WHEREAS, the purpose of the ESG program is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide services necessary to help those persons quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness; and

WHEREAS, the County, as an Entitlement Grantee for the ESG Program, is responsible for the administration, implementation, planning, and evaluation within its respective jurisdiction of the ESG Program and for the HUD Consolidated Plan (the "Plan"); and

WHEREAS, the services which are funded by the ESG program must benefit homeless individuals and families or individuals and families at imminent risk of homelessness within the respective jurisdiction of the County, and in accordance with the income eligibility criteria found in the HUD Section 8 Guidelines, as referenced in Exhibit "A", "Direct Service Program Income Eligibility Criteria", attached hereto and incorporated herein as if fully set forth; and

WHEREAS, Henderson Allied Community Advocates (HACA), doing business as HopeLink of Southern Nevada ("Subrecipient"), a Nevada non-profit corporation created for religious, charitable, or educational purposes as defined by NRS 244.1505 and NRS 372.3261 and located at 178 Westminster Way, Henderson, NV 89015 proposes to provide up to three months of hotel shelter stays as well as case management services to homeless families and vulnerable homeless individuals assisted through its Hotel/Motel Emergency Shelter (the "Program"), located at various hotel locations throughout the Las Vegas Valley; and

WHEREAS, Subrecipient has applied to the County for grant assistance to fund the Program; and

WHEREAS, pursuant to NRS 244.1505 the Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of
the County or grant money to a private organization, not for profit, to be expended for the selected purpose; and

WHEREAS, the Board of County Commissioners hereby determines that the purpose for which the Funds (as hereinafter defined) will be used by Subrecipient, as identified at Exhibit "C", "Scope of Services", attached hereto and incorporated herein as if fully set forth, will provide a substantial benefit to the inhabitants of the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Clark County, Nevada, that ESG funds be granted to Subrecipient for the Program, subject to the following conditions and limitations:

I. **Scope of Services**

A. The County will provide a total of FIFTEEN THOUSAND SEVEN HUNDRED FORTY AND NO/100TH DOLLARS ($15,740) in Federal Fiscal Year 2014/2015 ESG funds (the "Funds") to assist Subrecipient with the costs of services to homeless people through the Program, during the period from July 1, 2014 through June 30, 2015, as outlined in Exhibit "B", "Expenditures Eligible for Reimbursement", attached hereto and incorporated herein as if fully set forth, and for the uses described in the "Scope of Work" set forth in Exhibit "C", which meet the ESG Program's objectives. As a condition of receiving funds the Subrecipient agrees to meet the objectives of the Program set forth in Exhibit "C".

B. Subrecipient agrees that any costs of the Program exceeding the Funds provided by the County pursuant to this Resolution, as set forth in Exhibit "B", "Expenses Eligible for Reimbursement", will be the responsibility of the Subrecipient.

C. Subrecipient will review its activities in advance with the County Community Resources Management Division ("CRMD"), and will conform its activities to any practices necessary to assure continuing eligibility for ESG funding. Changes in the "Scope of Services", as described in Exhibit "C", must receive prior written approval of the County.

D. If the Project or Program is for the purchase of real estate or construction thereon, unless otherwise provided herein, or by law, the County may elect to either grant the Funds to Subrecipient, through reimbursement, or expend the Funds on its behalf. If the County elects to expend the funds on behalf of Subrecipient, it shall bid or negotiate as required by law to ensure the purchase, providing for such expenses as are necessary for the purchase and shall enter into contracts with a seller of property or a general contractor and an architect when necessary in order to cause work in accordance with plans and specifications that have been approved by the County and Subrecipient. The Manager of the Community Resources Management Division, with assistance of such other County agencies as are appropriate, is hereby delegated the discretion to expend the Funds, or reimburse Subrecipient, subject to the limitation that such exercise of discretion shall: be directed at maximizing the substantial benefit to the inhabitants of the County; be consistent with the law and regulations addressed herein; and not jeopardize any activity, project or funding source of the County.
E. If all or a portion of these ESG funds are used for construction by a contractor, and the labor is not donated by a contractor, the County must review Subrecipient’s Scope of Services and planned activities, and Subrecipient must obtain prior written approval from the County.

F. If all or a portion of these ESG funds are used for major rehabilitation, conversion, renovation thereon, Subrecipient must operate and maintain the Program for the period during which such assistance is provided, as established by 24 CFR 576.102, which provides for a continued use as an emergency shelter for the same general population for a 3- or 10-year period. Specifically, if ESG funds are used for the rehabilitation cost of an emergency shelter exceeding 75 percent of the value of the building before rehabilitation, the minimum period of use as an emergency shelter is 10 years. If all or a portion of ESG funds are used to convert a building into an emergency shelter exceeding 75 percent of the value of the building after conversion, the minimum period of use as an emergency shelter is 10 years. In all other cases where ESG funds are used for renovation, the minimum period of use as an emergency shelter is 3 years.

G. In the event that the County desires to increase the amounts set forth in Section I. A. and Exhibit “B”, then the County, at its discretion alone, shall have the right to increase the aforesaid amounts of funding, and Subrecipient agrees that if such augmentation of the budgeted amount occurs, such new amounts shall be governed by all terms and conditions of this Resolution as if fully set forth and in Exhibit “B”.

H. Subrecipient will provide, in accordance with 24 CFR 576.400, Subpart E, Program Requirements, assistance to homeless individuals and households as well as low-income individuals and households who are at risk of homelessness in obtaining:

1. Appropriate supportive services, including permanent housing, medical health treatment, mental health treatment, counseling, supervision, employment, education, youth programs and other services essential for achieving independent living; and

2. Other federal, state, local and private assistance available for such individuals.

I. If grant funds are to be used to assist with street outreach or emergency shelter services, Subrecipient agrees to meet the conditions set forth by 24 CFR 576.101, the Street Outreach Component, and 24 CFR 576.102, the Emergency Shelter Component, including the following:

1. Program participants receiving street outreach assistance must be unsheltered homeless people who are individuals and families who qualify as homeless under paragraph (1)(i) of the “homeless” definition under 24 CFR 576.2 and;

2. Eligible activities under the Street Outreach Component, 24 CFR 576.101, are as follows: homeless engagement, case management, emergency health services (only to the extent that emergency health services are
inaccessible or unavailable to the community), transportation, and services for special populations; and

3. Program participants receiving emergency shelter assistance must meet the definition of "homeless" as defined under 24 CFR 576.2, under paragraphs (1), (2), (3), and (4); and

4. Eligible activities under the Emergency Shelter Component, 24 CFR 576.102, are as follows: essential services, case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, services for special populations, shelter renovation, shelter operations, and assistance required under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA).

5. If all or a portion of ESG funding is used by Subrecipient for an emergency shelter or services for families with children under 18, the age of a child under 18 must not be used as a basis of denying any family's admission to the Subrecipient's emergency shelter.

J. If grant funds are to be used to assist with homeless prevention (housing relocation and assistance and short and medium-term rental assistance) for low-income households at risk of homelessness (below 30% of AMI), the Subrecipient agrees to meet the following conditions in accordance with 24 CFR 576.103:

1. Program participants receiving homeless prevention assistance must meet the definition of "at risk of homelessness" under the definition provided at 24 CFR 576.2, or meet the criteria in paragraph (2), (3), and (4) of the homeless definition in 24 CFR 576.2, and have an annual income below 30% of median family income for the area as determined by HUD (refer to Exhibit "A"); and

2. Homelessness prevention must be provided in accordance with the housing relocation and stabilization services requirements in 24 CFR 576.105, the short-term and medium-term rental assistance requirements in 24 CFR 576.106, and the Emergency Solutions Grant written standards established under 24 CFR 576.400; and

3. The costs of homelessness prevention are only eligible to the extent that the assistance is necessary to help the program participant regain stability in the program participant's current permanent housing or move into other permanent housing and achieve stability in that housing; and

4. To be eligible, Program participant must have insufficient financial and support networks immediately available to attain housing stability; and
5. To be eligible, Program participant must have an eviction notice and/or utility shut off notice, or other evidence specified by HUD under 24 CFR 576.500, Recordkeeping and Reporting Requirements.

K. If grant funds are to be used to assist with rapid re-housing assistance (in housing relocation and stabilization services and short and medium term rental assistance) for homeless individuals or families, the Subrecipient agrees to meet the conditions in accordance with 24 CFR 576.104, 24 CFR 576.105, and 24 CFR 576.106. Furthermore, rapid re-housing assistance may only be provided to individuals or households who meet the criteria under paragraph (1) of the "homeless" definition in 24 CFR 576.2 or who meet the criteria under paragraph (4) of the homeless definition and live in an emergency shelter or other place described in paragraph (1) of the "homeless" definition.

L. Subrecipient will collect and input data on clients assisted with ESG into HMIS.

M. Subrecipient will provide program progress reports (a sample of which is attached as Exhibit "D") to CRMD on a monthly basis, and a cumulative report of the data to be submitted by July 25, 2014. These reports will contain, but are not limited to, the following data regarding Program participants and target population:

1. Maximum number of shelter spaces available during the month (if applicable);
2. Total unduplicated clients served during the month;
3. Number of people stably housed or with increased income;
4. Number of clients connected to other services; and
5. Subrecipient’s or Program’s progress toward achieving the objectives outlined in Exhibit “C”, “Scope of Services”.

N. Subrecipient will also provide to CRMD Exhibit “E”, “ESG Annual Beneficiaries Report”, by July 25, 2015, reflecting services for the previous fiscal year (July 1, 2014 through June 30, 2015), reporting on information required by the U.S. Department of Housing and Urban Development, as indicated on each form, as well as any Program Accomplishments or significant changes, and the percent of the Program’s budget that was paid for with ESG funds. These reports will contain but are not limited to the following data regarding Program participants.

1. Maximum number of shelter spaces available during the month and bed utilization (if applicable);
2. Total unduplicated clients served during the month;
3. Number of clients served by race, age, and family structure; and
4. Number of disabled clients served.

The submittal dates cited for these HUD reports, as well as the type of reports required, are subject to change in accordance with updated guidelines and regulations relative to the receipt of this information that may be received prior to the stated due date.

O. Subrecipient will provide documentation to CRMD to substantiate and identify the source of matching funds in an amount equal to the amount of the Funds, within 60 days (60) days after Subrecipient has received the grant award (date of approval of this Resolution by the governing board of the County), as required under the provisions of 24 CFR 576.201. Such matching funds shall not be used as a match to any other Federal grant, and shall not be used as a match to a previous ESG grant received by Subrecipient.

P. Subrecipient will provide a listing of all addresses used by the Subrecipient as shelter units for the homeless participants in the Program, within fifteen (15) days after Subrecipient has received the grant award or after Subrecipient has added a new shelter unit to the Program.

Q. Subrecipient must notify the County in writing, within fifteen (15) days after the occurrence of any of the following changes: key staff, Executive Director, changes of more than half of the Board, Agency name changes, change of address, phone, fax or e-mail.

R. Subrecipient shall establish procedures to ensure the confidentiality of victims of family violence, in accordance with Section 832(e)(2)(c) of the Cranston-Gonzalez National Affordable Housing Act (Pub.L. 101-625), and Section 605 of the Violence Against Women Act prohibiting the disclosure of personally identifying information about any client of a Victim Service Provider. A Victim Service Provider is a nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking.

S. Subrecipient shall involve, to the maximum extent possible, homeless individuals and families or formerly homeless individuals and families in constructing, renovating, maintaining, and operating the facilities used by the Program, in providing services for occupants of these facilities, and if possible in the policy and decision making process of providing these services in accordance with Section 1402(b) of the Housing and Community Development Act of 1992 (Pub.L. 102-550) and 24 CFR 576.405. If homeless or formerly homeless individuals or families are not able to participate, Subrecipient shall develop and implement a plan to involve a homeless or formerly homeless person.

T. Subrecipient shall establish a formal process to terminate assistance to any individual or family participant who violates Program requirements; such formal process shall recognize the rights of individuals affected, and may include a hearing.

U. Subrecipient shall comply with non-discrimination and equal opportunity practices as delineated in 24 CFR 576.407, including the provision of interpretive services for persons who are limited in their English proficiency. The requirements in 24 CFR part 5, subpart A including the nondiscrimination and equal opportunity requirements at 24 CFR
5.105(a), Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, and implementing regulations at 24 CFR part 135 apply, except that homeless individuals have priority over other Section 3 residents in accordance with 24 CFR 576.405(c).

V. The County will monitor the performance of the Subrecipient against goals and performance standards as stated above. Substandard performance as determined by the County will constitute noncompliance with this Resolution. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the County, Resolution suspension or termination procedures will be initiated and any ESG funds received are subject to recapture.

II. County General Conditions

A. Subrecipient will collect information on the head of each assisted household and input the data at least monthly into the community’s Homeless Management Information System (HMIS). If an assisted household refuses to consent to the inputting of client-level data into the community’s HMIS, Subrecipient shall supply a list of the client-level data for each refusing household member with the Monthly Program Progress Reports, using the individual’s first initial, month and year of birth, and first two letters of the last name to identify the refusing persons.

B. Victim Service Providers providing services to victims of domestic violence shall not disclose personally identifying information, including: (i) a first or last name; (ii) a home or other physical address; (iii) contact information, including a P.O. Box, e-mail or internet protocol address; (iv) a social security number; or (v) any other information, including date of birth, racial or ethnic background, or religious affiliation that, in any combination with other non-personally identifying information, may serve to identify any individual.

C. Subrecipient shall ensure that data inputted into the community HMIS system is complete and accurate, and shall maintain a Data Quality Standard of 90% or better. Subrecipient understands and agrees that requests for reimbursement of expenses related to the funded project will be held until the project’s data input into the HMIS system scores 90% or better in Data Quality, as reported in the monthly Agency Utilization and Participation report produced by the HMIS Coordinator.

D. Subrecipient shall ensure that the HMIS system has current information concerning Subrecipient’s funded services, including housing inventory, and the eligibility criteria for client participation, such that other HMIS users can use the Eligibility Screen filters to make informed and accurate referrals.

E. Subrecipient will evaluate program effectiveness and outcomes by requiring Program Management level staff to review and audit each month HMIS program reports to ensure proper and complete data entry into the HMIS.
F. Subrecipient will obtain any and all federal, state and local permits and licenses required to operate the Program, as described in this Resolution's Exhibit "C", "Scope of Services" and will keep and maintain in effect at all times any and all licenses, permits, notices and certifications which may be required by any City or County ordinance or state or federal statute or regulation.

G. Subrecipient has requested the financial support of the County that is provided for in this Resolution to enable the Subrecipient to provide services to the homeless. The County shall have no relationship whatsoever with the homeless services except the provision of financial support and the receipt of such reports as are provided for in this Resolution. In any and all events, the services contemplated herein shall be rendered at the time, in the manner, and under the circumstances determined solely and exclusively by Subrecipient, subject only to review by CRMD to assure continuing eligibility for ESG funding. To the extent, if at all, that any relationship to such services on the part of the County may be claimed or found to exist, Subrecipient shall be an independent contractor only.

Nothing in this Resolution is intended to appoint Subrecipient an agent of the County. The Board of County Commissioners has not delegated to any County officer or employee the authority to appoint, and no review or approval of services, invoices or records may be construed as appointing, Subrecipient an agent of the County.

H. Subrecipient may not assign or delegate any of its rights, interests or duties under this Resolution without the written consent of the County. Any assignee must meet ESG program requirements and serve eligible homeless clients or low-income households at-risk of homelessness. Any such assignment or delegation made without the required consent shall be void, and may, at the option of the County, result in the forfeiture of all financial support provided herein.

I. Subrecipient will protect, defend, indemnify, and save harmless the County from and against any and all liability, damages, demands, claims, suits, liens and judgments of whatever nature including but not limited to claims for contribution or indemnification for injuries to or death of any person or persons, caused by, in connection with, or arising out of any activities undertaken pursuant to this Resolution. Subrecipient's obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph shall include any and all reasonable attorneys’ fees incurred by the County in the defense of handling of said suits, demands, judgments, liens, and claims and all reasonable attorneys’ fees and investigation expenses incurred by the County in enforcing or obtaining compliance with the provisions of this Resolution. In the event that the County incurs any expenses in this regard, it shall have the right to charge said expenses made in good faith to Subrecipient. An itemized statement of expenses shall be prima facie evidence of the fact and extent of the liability of Subrecipient.

J. Subrecipient shall obtain and maintain the insurance coverages listed below:

1. If Subrecipient uses a vehicle in providing its services, Subrecipient shall carry or provide Comprehensive Automobile Liability Insurance covering bodily injury and property damage, with minimum coverages as follows:
Bodily Injuries: $1,000,000 each person; $1,000,000 each occurrence;

Property Damage: $1,000,000 each person; $1,000,000 each occurrence; and

2. Subrecipient shall carry or provide Comprehensive Fire and Hazard Insurance covering the full replacement costs of the Program.

3. Subrecipient shall comply with the bonding and insurance requirements of 24 CFR 84.48 and 84.31, Bonding and Insurance.

4. Subrecipient shall furnish to the County a copy of each policy for the aforementioned insurance coverages within ten days after adoption of this Resolution and shall notify the County at least ten days prior to the date on which any cancellation or material change of any such coverage is to become effective. The County shall be named as an additional insured party in all policies of insurance obtained pursuant to this Resolution. The County shall be furnished a copy of each policy within thirty days of its implementation, renewal, or change thereto.

K. Subrecipient will not use any funds or resources which are supplied by the County in litigation against any persons, natural or otherwise, or in its own defense in any such litigation and will notify the County of any legal action which is filed by or against it.

L. To the extent permitted by law, Subrecipient shall not institute any action or suit at law or in equity against the County, nor institute, prosecute or in any way aid in the institution or prosecution of any claim, demand, action, or cause of action for equitable relief, damages, costs, loss of services, expenses, or compensation for or on account of any damage, loss or injury either to person or property, or both, whether developed or undeveloped, resulting or to result, known or unknown, past, present, or future, arising out of, in any way, the terms of this Resolution.

M. Subrecipient will comply with all applicable IRS regulations, specifically regarding employees, depositing of payroll taxes, filing of payroll tax returns, and issuance of W-9s at the end of the calendar year. All persons working for a non-profit agency, full or part-time, are considered employees, pursuant to IRS Publication 15A. If a private contractor or instructor is hired, a W-9 must be completed according to IRS regulations, and an IRS form 1099 must be issued to that person at year-end, as well as filed with the IRS.

N. Subrecipient shall allow duly authorized representatives from the County, independent auditors contracted by the County, HUD, the Comptroller General of the United States, or any combination thereof, to conduct such reviews, audits, and on-site monitoring of the Program as the reviewing entity deems appropriate in order to determine:

1. Whether the Program is being operated in a manner consistent with the Plan and the national and primary objectives of the ESG Program;

2. Whether the objectives of the Program are being achieved;
3. Whether the Program is being operated in an efficient and effective manner;

4. Whether management control systems and internal procedures have been established to meet the objectives of the Program;

5. Whether the financial operations of the Program are being conducted properly;

6. Whether the periodic reports to the County contain accurate and reliable information; and

7. Whether all of the activities of the Program are conducted in compliance with the provisions of applicable Federal laws and regulations and this Resolution.

Visits by the County, independent auditors contracted by the County, representatives of HUD, or the Comptroller General of the United States, shall be announced to Subrecipient in advance of those visits, and shall occur during normal operating hours. Such persons may request, and if such request is made, shall be granted access to all of the books, documents, papers, and records of Subrecipient which relate to the Program. Such persons may interview recipients of the services of the Program.

O. No officer, agent, consultant, or employee of Subrecipient may seek or accept any gifts, service, favor, employment, engagement, emolument or economic opportunity which would tend improperly to influence a reasonable person in that position to depart from the faithful and impartial discharge of the duties of that position.

P. No officer, agent, consultant, or employee of Subrecipient may use his or her position to secure or grant any unwarranted privilege, preference, exemption or advantage for himself or herself, any member of his or her household, any business entity in which he or she has a financial interest, or any other person, as delineated in 24 CFR 85.36 or 24 CFR 84.40-48.

Q. No officer, agent, consultant, or employee of Subrecipient may participate as an agent of the Subrecipient in the negotiation or execution of any contract between Subrecipient and any private business in which he or she has a financial interest, as delineated in 24 CFR 576.57(d).

R. No officer, agent, consultant, or employee of Subrecipient may suppress any report or other document because it might tend to affect unfavorably his or her private financial interests.

S. No person who is an employee, agent, consultant, officer, or elected official or appointed official of the County as Recipient, or of any designated public agencies, or of Subrecipient who exercises or have exercised any functions or responsibilities with respect to the activities assisted with these County funds, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a County-assisted activity, or have a financial interest in
any contract, subcontract, or Agreement with respect to a County-assisted activity, or with respect to the proceeds of the County-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

III. Federal General Conditions

A. Subrecipient shall comply with the following laws and directives:

1. The Hatch Act as set forth in Title 5, Chapter 15, of the United States Code.

2. The National Environmental Policy Act of 1969 (NEPA), and the related authorities listed in HUD's implementing regulations issued at 24 CFR, Parts 50 and 58.


9. Executive Order 13166 concerning improving the accessibility of services to eligible Limited English-Proficient (LEP) persons, and any amendments thereto.


11. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and implementing regulations issued at 24 CFR, Part 8. For purposes of the ESG program, the term "dwelling units" in 24 CFR, Part 8, shall include sleeping accommodations.

12. Executive Order 11246, and the regulations issued under the Order at 41 CFR, Chapter 60.


15. National Flood Insurance Program and the regulations thereunder (44 CFR, Parts 59 through 79), and Section 102(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001).

16. Sections 302 and 401(b) of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), and implementing regulations issued at 24 CFR, Part 35, and, in addition, appropriate action must be taken to protect shelter occupants from the hazards associated with lead-based paint abatement procedures.

17. The Davis-Bacon Act, as amended, does not apply to the Emergency Solutions Grant program.


22. 24 CFR Parts 84 and 85, outlining the procurement requirements for nonprofit organizations. Should a contractor be hired to carry out any of the project activities, the contractor must be selected through a competitive procurement process, in accordance with 24 CFR 84.40-48. In cases not covered by 24 CFR 85.36 and 24 CFR 84.42, the regulations at 24 CFR 576.57(d) governing conflict-of-interest apply.

23. Section 319 of Pub. L. 101-121, of the Department of the Interior Appropriations Act, which prohibits the use of appropriated Federal funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a specific contract, grant, or loan, and requires that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

24. To the extent that they are otherwise applicable, Subrecipient shall comply with:
a. Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. P. 339; 3 CFR, 1966-1970 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141; and the implementing regulations at 41 CFR Chapter 60; and


25. Faith-based Activities: Organizations that are religious or faith-based are eligible to participate in the ESG program, within the following guidelines:

a. Subrecipients may not engage in inherently religious activities, such as worship, religious instruction, or proselytization, as defined in 24 CFR 570.200(j), as part of the programs or services funded under this part;

b. If a Subrecipient conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded in this Resolution, and participation must be voluntary for the beneficiaries of the ESG-funded programs or services; and

c. Subrecipient shall not, in providing program assistance, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.


27. Subrecipient certifies, by signing this Resolution, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR 67.510, as published at Part VII of the May 26, 1988, Federal Register, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

B. No officer, agent, consultant, employee, or elected or appointed official of the County, or Subrecipient, shall have any interest, direct or indirect, financial or otherwise, in any activity, contract, subcontract, or agreement with respect thereto, or the proceeds thereof, either for him or herself or for those with whom he or she has family or business ties, during his or her tenure, or for one year thereafter, for any of the work to be performed pursuant to the Program.

C. None of the personnel employed by Subrecipient in the administration of the Program shall be in any way or to any extent engaged in the conduct of political activities prohibited by Chapter 15 Title 5, U.S. Code, as applicable.
D. None of the Funds to be paid under this Resolution shall be used for any partisan political activity, or to support or defeat legislation pending before Congress.

E. Program income shall be returned to the County unless the County authorizes in writing that all or a specific portion thereof of such program income will be retained by Subrecipient.

F. Subrecipient shall comply with applicable uniform administrative requirements, as described in 2 CFR 215, including, but not limited to:

1. Books, documents, papers and records which show the name, address, if any, and telephone number, if any, of all clients of the Program;

2. Books, documents, papers and records sufficient to produce the reports required in paragraph I.M and I.N.;

3. Books, documents, papers and records required by paragraphs IV.C and IV.D; and

4. Such other books, documents, papers and records as the County may require to comply with 24 CFR 576.500 Recordkeeping and Reporting Requirements.

Subrecipient shall maintain the books, documents, papers and records in the manner and for the time periods specified in 2 CFR 230 and 2 CFR 215 as they relate to the acceptance and use of ESG amounts by private non-profit organizations. Such records shall be retained at a minimum of 5-year period, and up to a period of 10 years, depending on ESG funding component which ESG funds were used to document compliance with the provisions of 24 CFR 576.500(y).

G. Should Subrecipient acquire equipment or real property using the Funds, Subrecipient shall comply with property and asset management and recordkeeping requirements as outlined in 24 CFR 85.32 and 24 CFR 84.34, and the following conditions:

1. Equipment or real property shall be used by Subrecipient in the provision of services for the Program as long as needed, whether or not the Program continues to be supported by County funds.

2. When equipment or real property acquired with the Funds is no longer needed for the Program, disposition of the equipment may be as follows:

   a. If acquiring replacement equipment, Subrecipient may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property, subject to the written approval of the County;

   b. Items of equipment or real property with a current per-unit fair market value of less than $5,000 may be retained, sold or otherwise disposed of by Subrecipient with no further obligation;
c. Items of equipment or real property with a current per unit fair market value in excess of $5,000 must be returned to the County, or may be retained or sold by Subrecipient, and the Subrecipient shall return to the County a proportionate amount of the Funds, calculated by multiplying the current market value or proceeds from sale by the Funds share of the equipment or property.

3. Subrecipient shall maintain property records that include a description of all property acquired with the Funds, a serial number or other identification number, the source of property, acquisition date, cost of the property, location, use and condition of the property, and what percentage of price was paid for by the Funds. Property records shall also include details concerning ultimate disposition data, including date of disposal and sale price of the property. Subrecipient shall forward copies of property records as they are updated.

H. Any material breach of the terms of this section shall result in forfeiture of all ESG funds received by Subrecipient pursuant to this Resolution, or any part thereof as determined by the County.

IV. Financial Management

A. This Resolution is subject to other requirements of 2 CFR 215 entitled “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations” and 2 CFR 230 entitled "Cost Principles for Non-Profit Organizations", as they relate to the use of the ESG Funds by Subrecipient.

B. Subrecipient shall comply with OMB Circular No. A-133 entitled "Audits of States, Local Governments, and Non-Profit Organizations" to meet the audit requirements of this Circular, as applicable, and shall forward a copy of the most recent audit within 30 days of completion.

C. All Subrecipient’s costs of the Program shall be recorded by budget line items and be supported by checks, payrolls, time records, invoices, contracts, vouchers, orders and other accounting documents evidencing in proper detail the nature and propriety of all costs. At any time during normal business hours, Subrecipient's financial transactions with respect to the Program may be audited by the County, independent auditors contracted by the County, HUD, the Comptroller General of the United States, the General Accounting Office, or any combination thereof. The representatives of the auditing agency or agencies shall have access to all books, documents, accounts, records, reports, files, papers, things, property, recipients of Program services, and other persons pertaining to such financial transactions and necessary to facilitate the audit.

D. Copies, excerpts, or transcripts of all the books, documents, papers, and records, including checks, payrolls, bank statements, time records, invoices, contracts, vouchers, orders and other accounting documents concerning matters that are reasonably related to the Program will be provided upon request to the County.
E. Expenditures submitted for reimbursement by Subrecipient to the County from the Funds will be accounted for by Subrecipient in a ledger separate from all other revenue sources.

F. Expenditures eligible for reimbursement by the County from the Funds are delineated in Exhibit “B”, “Expenditures Eligible for Reimbursement”. Subrecipient shall not make any changes in the line item expenditures in Exhibit “B” without prior written approval of the County.

G. The County will reimburse Subrecipient for all eligible costs of the Program up to the total amount of the Funds. Once this Resolution is approved by the governing board of the County, invoices containing receipts and cancelled checks will be submitted by Subrecipient on a monthly basis. Expenditures for “Essential Services” shall include documentation concerning the eligibility of the participant for whom the essential service was provided. Expenditures for “Homeless Prevention” assistance shall include documentation concerning the eligibility of the participant for whom the prevention assistance was provided and documentation as required in I.J. Expenditures for “Rapid Re-housing” shall include documentation concerning the eligibility of the participant for whom the rapid re-housing service was provided as required in I.K.

Expenditures will be reviewed for consistency with the approved budget and scope of services as well as 2 CFR 230 – Cost Principles for Nonprofit Organizations. Approved invoices will be paid in a timely manner.

Reimbursements may be contingent upon certification of the Subrecipient's financial management system, in accordance with the standards specified in 24 CFR 84.21. Reimbursement shall be contingent upon verification that the Subrecipient has entered client data required by the community HMIS system into said data management system, and that the data entered meets or exceeds a 90% Data Quality Standard, as reported by the monthly HMIS Validator program published by the HMIS Coordinator.

H. Reimbursement to Subrecipient is contingent upon receipt by the County of its Fiscal Year 2014/2015 Emergency Solutions Grant. The County shall bear no liability to fund or provide payment to Subrecipient in the event ESG funds are not received during Federal Fiscal Year 2014/2015 in the amounts shown at Exhibit “B”.

I. In the event that the total of the County Fiscal Year 2014/2015 ESG funds that are allocated for the Program are not expended in the time and manner prescribed in this Resolution, in accordance with 24 CFR Part 576, Subpart C, 576.203, the County reserves the right to extract the unexpended portion for other projects or programs.

J. The County shall not be obligated to pay any monies for the Program in the event that any of the ESG funds are terminated or withheld from the County or otherwise not forthcoming and in such event the County may modify or revoke this Resolution. Nothing in this Resolution shall prohibit the County, at its discretion, from providing a portion of the Funds to Subrecipient in the event that the County receives only a portion of the Funds expected to be received by them from HUD.
K. Upon the expiration or revocation of this Resolution, Subrecipient shall transfer to County any Funds on hand at the time of expiration or revocation, and any accounts receivable attributable to the use of the Funds.

V. Expiration, Modification, or Revocation of Resolution

A. This Resolution will commence upon its approval and signature by all parties and shall be completed by June 30, 2015. A six month extension of the June 30, 2015, expiration date may be authorized by the Manager of CRMD, or his designated representative, if additional time is necessary to complete the Program and the extension of time will not jeopardize any other activity, project or funding source of the County.

B. The parties hereto are required to amend or otherwise revise this Resolution should such modification be required by HUD or any applicable federal statutes or regulations.

C. If Subrecipient fails to fulfill in a timely and proper manner its obligations under this Resolution, or if Subrecipient violates any of the conditions or limitations of this Resolution, the County may suspend or revoke this Resolution, and the provision of the Funds, in accordance with 24 CFR 85.43.

D. The County may revoke this Resolution at any time for its convenience, in accordance with 24 CFR 85.44.

PASSED, ADOPTED and APPROVED this 5th day of November, 2014.

BOARD OF COUNTY COMMISSIONERS
CLARK COUNTY, NEVADA

BY:
STEVE SISOLAK, CHAIR

ATTEST:

DIANA ALBA, COUNTY CLERK

APPROVED AS TO FORM:

STEVEN B. WOLFSON, DISTRICT ATTORNEY

By: [Signature]

Deputy District Attorney
Exhibit “A”

DIRECT SERVICE INCOME ELIGIBILITY CRITERIA

U.S. Department of Housing and Urban Development (HUD) 2014 Income Limits

Clark County Median Family Income is $58,000

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Extremely Low Income (30%)*</th>
<th>Low Income (50%)</th>
<th>Moderate Income (80%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$12,950</td>
<td>$21,550</td>
<td>$34,450</td>
</tr>
<tr>
<td>2</td>
<td>$14,800</td>
<td>$24,600</td>
<td>$39,400</td>
</tr>
<tr>
<td>3</td>
<td>$16,650</td>
<td>$27,700</td>
<td>$44,300</td>
</tr>
<tr>
<td>4</td>
<td>$18,450</td>
<td>$30,750</td>
<td>$49,200</td>
</tr>
<tr>
<td>5</td>
<td>$19,950</td>
<td>$33,250</td>
<td>$53,150</td>
</tr>
<tr>
<td>6</td>
<td>$21,450</td>
<td>$35,700</td>
<td>$57,100</td>
</tr>
<tr>
<td>7</td>
<td>$22,900</td>
<td>$38,150</td>
<td>$61,050</td>
</tr>
<tr>
<td>8</td>
<td>$24,400</td>
<td>$40,600</td>
<td>$64,950</td>
</tr>
</tbody>
</table>

*Under ESG, for Homeless Prevention Activities beneficiaries must have income that is less than 30% of median income.

Tenant-Based Rental Assistance Payment Standard

Based on 2014 Fair Market Rents for Existing Housing

U. S. Department of Housing and Urban Development (HUD)

<table>
<thead>
<tr>
<th>UNIT SIZE</th>
<th>*PAYMENT STANDARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Efficiency</td>
<td>$675</td>
</tr>
<tr>
<td>1 - Bedroom</td>
<td>$843</td>
</tr>
<tr>
<td>2 - Bedroom</td>
<td>$1,038</td>
</tr>
<tr>
<td>3 - Bedroom</td>
<td>$1,530</td>
</tr>
<tr>
<td>4 - Bedroom</td>
<td>$1,816</td>
</tr>
</tbody>
</table>

The Program Payment Standard includes rent payment and utility allowance. The maximum rent payment is calculated by deducting the utility allowance from the Program Payment Standard.

Reference: The U.S. Department of Housing and Urban Development, at

http://www.huduser.org/portal/pdrdatos/landing.html


EXHIBIT "B"
EXPENDITURES ELIGIBLE FOR REIMBURSEMENT
HOPELINK OF SOUTHERN NEVADA
HOTEL/MOTEL EMERGENCY SHELTER

Fiscal Year 2014/2015 Emergency Solutions Grant Program Funds (cfda 14.231)

The following items may be reimbursed with Clark County Emergency Solutions Grant (ESG) federal funds for fiscal year 2014/2015, in a combined total not to exceed $15,740:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHELTER OPERATIONS</td>
<td></td>
</tr>
<tr>
<td>Salaries &amp; Fringe related to &quot;Operations&quot;</td>
<td></td>
</tr>
<tr>
<td>Director of Finance and Administration</td>
<td>$</td>
</tr>
<tr>
<td>Shelter Rent (hotel stay - vouchers)</td>
<td>$ 10,350</td>
</tr>
<tr>
<td>Office Supplies / Postage for client files</td>
<td>$</td>
</tr>
<tr>
<td>Maintenance</td>
<td>$</td>
</tr>
<tr>
<td>Meals/Food</td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>$</td>
</tr>
<tr>
<td>SUPPORTIVE (ESSENTIAL) SERVICES</td>
<td></td>
</tr>
<tr>
<td>Salaries &amp; Fringe related to &quot;Essential Services&quot;</td>
<td></td>
</tr>
<tr>
<td>Approx. 15 % of Emergency Services Case Manager Salary</td>
<td>$ 5,390</td>
</tr>
</tbody>
</table>

**TOTAL** $15,740
EXHIBIT “C”
HOPELINK OF SOUTHERN NEVADA
HOTEL/MOTEL EMERGENCY SHELTER

SCOPE OF SERVICES
ESG Program Year 2014/2015

1. Clark County will provide FIFTEEN THOUSAND SEVEN HUNDRED FORTY AND NO/100TH DOLLARS ($15,740) ESG funds (the “Funds”) to Henderson Allied Community Advocates (HACA) DBA HopeLink of Southern Nevada (“Subrecipient”) to assist with the cost of hotel shelter stays as well as case management services provided to homeless families and vulnerable homeless individuals assisted through its Hotel/Motel Emergency Shelter (the “Program”).

2. During the fiscal year ending June 30, 2015, Subrecipient will provide homeless families and vulnerable homeless individuals with up to three months of shelter stays at various hotels located in the Las Vegas Valley. Case management will also be provided to clients to help them move on a more permanent and stable living situation.

3. Specifically, the Subrecipient agrees to use the funds to meet the objectives of the Program in this fiscal year to:

   • Evaluate and provide shelter at a hotel/motel to 38 homeless families with children/individuals for approximately 7 days who otherwise would have no other appropriate shelter options;

   • Provide individualized case management, referrals, and connections to mainstreams resources including SSI and SSDI to all households sheltered with the goal of improving their income, employment, or educational attainment;

   • Provide assistance to homeless clients to connect them with longer term housing services;

   • Input on a monthly basis, or more frequently, into the Miner HMIS system the HUD Universal Data Elements and Program Specific Data Elements fields on clients served by the Program, and obtain a Data Quality standard of 90% or better; and

   • Conduct monthly evaluations of program outcomes and verify data in HMIS, particularly the ESG CAPER report data.

4. Subrecipient shall maintain client data demonstrating client eligibility for services provided and retain such client data as well as all financial records, supporting
EXHIBIT "D"
ESG MONTHLY PROGRESS REPORT

Month: ___________ Year: ______

Agency: HOPELINK OF SOUTHERN NEVADA

Program: **Hotel/Motel Emergency Shelter**

Purpose of ESG Support: Emergency Shelter

SNRPC Strategic Goal supported by County ESG Grant: Support and increase housing options for homeless from emergency shelter to permanent housing

Progress Towards Achieving Objectives:

<table>
<thead>
<tr>
<th>OBJECTIVE</th>
<th>THIS MONTH</th>
<th>YEAR TO DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide hotel/motel shelter and case management to approximately 38</td>
<td>_ HH</td>
<td></td>
</tr>
<tr>
<td>homeless families with children / 38 homeless individuals</td>
<td>_ Indiv</td>
<td></td>
</tr>
<tr>
<td>(Unduplicated count)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connect and place participants into longer-term stable housing after</td>
<td></td>
<td>in</td>
</tr>
<tr>
<td>exiting the program</td>
<td>transitional/permanent housing</td>
<td></td>
</tr>
<tr>
<td>Estimated percent of HMIS client records that had both universal and</td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>program specific data fields completed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conduct monthly evaluations of program outcomes and verify data in HMIS,</td>
<td>Last reviewed/evaluated:</td>
<td></td>
</tr>
<tr>
<td>particularly the ESG CAPER report data</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NARRATIVE REPORT: (please use additional pages as necessary)

Describe any problems and/or changes implemented during the operating year:

Describe any progress made to build collaborations or facilitate cooperation among and between agencies and persons serving the homeless, including participation with the centralized coordinated intake process:
EXHIBIT "E"

Emergency Solutions Grant – ANNUAL BENEFICIARIES REPORT

July 1, 2014 through June 30, 2015

Agency: ____________________________
Project: ____________________________

Persons Served Complete for funded ESG Activity- Emergency Shelter

<table>
<thead>
<tr>
<th>Number of Unduplicated Persons in Households</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adults</td>
<td></td>
</tr>
<tr>
<td>Children</td>
<td></td>
</tr>
<tr>
<td>Don't Know/ Refused</td>
<td></td>
</tr>
<tr>
<td>Missing Information</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Unduplicated Persons Served by Gender</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>Transgendered</td>
<td></td>
</tr>
<tr>
<td>Unknown</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Unduplicated Persons in Households (by Age)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 18</td>
<td></td>
</tr>
<tr>
<td>18-24</td>
<td></td>
</tr>
<tr>
<td>Over 24</td>
<td></td>
</tr>
<tr>
<td>Don't Know/ Refused</td>
<td></td>
</tr>
<tr>
<td>Missing Information</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>
### Persons Served by Race & Ethnicity

<table>
<thead>
<tr>
<th>Race</th>
<th>Total # of Persons*</th>
<th>Hispanic**</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black/African American</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Indian/ Alaskan Native</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Native Hawaiian/ Other Pacific Islander</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Indian/ Alaskan Nat. &amp; White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian &amp; White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black/ African American &amp; White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Indian/ Alaskan Nat. &amp; Black/African American</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Multi-Racial</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total:**

*Total number served should equal the sum of the total number of persons assisted. **Provide the number of Hispanic clients served by each race as determined by client. Total number should be in addition to the race categories and not a substitute for race. The Hispanic ethnic total need not balance with any race category.

### Special Populations Served by Subpopulation (Unduplicated count)

<table>
<thead>
<tr>
<th>Special Populations Served by Subpopulation</th>
<th>Total Persons Served with Rapid re-housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterans</td>
<td></td>
</tr>
<tr>
<td>Victims of Domestic Violence</td>
<td></td>
</tr>
<tr>
<td>Elderly</td>
<td></td>
</tr>
<tr>
<td>HIV/ AIDS</td>
<td></td>
</tr>
<tr>
<td>Chronically Homeless</td>
<td></td>
</tr>
</tbody>
</table>

**Persons with Disabilities:**

<table>
<thead>
<tr>
<th>Persons with Disabilities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Severly Mentally Ill</td>
<td></td>
</tr>
<tr>
<td>Chronic Substance Abuse</td>
<td></td>
</tr>
<tr>
<td>Other Disability</td>
<td></td>
</tr>
</tbody>
</table>

**Total (Unduplicated if possible)**
<table>
<thead>
<tr>
<th>Shelter Utilization</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Number of Bed nights available</td>
<td></td>
</tr>
<tr>
<td>Total Number of Bed- nights provided</td>
<td></td>
</tr>
<tr>
<td>Capacity utilization</td>
<td></td>
</tr>
</tbody>
</table>

**Housing Outcomes**

Upon exit or termination of services, how many clients were living in the following housing situations?

<table>
<thead>
<tr>
<th>Housing Outcome</th>
<th>Total Client Hhlds Exiting</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>To PERMANENT HOUSING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Rental house or apartment (no subsidy)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Public Housing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Section 8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Shelter Plus Care</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. HOME subsidized house or apartment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Other subsidized house or apartment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Homeownership</td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Moved in with family or friends</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To TRANSITIONAL HOUSING</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Transitional housing for homeless persons</td>
<td></td>
<td></td>
</tr>
<tr>
<td>j. Moved in with family or friends temporarily</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To an INSTITUTION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>k. Psychiatric Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>l. Inpatient alcohol or other drug treatment facility</td>
<td></td>
<td></td>
</tr>
<tr>
<td>m. Jail/prison</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To EMERGENCY SHELTER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>n. Emergency Shelter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To OTHER Situations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>o. Other supportive housing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>p. Places not meant for human habitation (e.g., street)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>q. Other (please specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNKNOWN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>r. Unknown</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Project Accomplishments:**

Please briefly describe any special accomplishments or significant changes your agency/program has experienced this year (e.g. new or improved collaborations with other programs; community awareness activities; significant milestones; etc.)

Date and Title of Training on Program Evaluation and Measuring Client Outcomes: ________________________________

25
FUNDING SOURCES

Please list the funds used to support this program/project; this information will be used to determine how CDBG / ESG funds are leveraged with other funding sources to provide services to homeless and at-risk individuals in Southern Nevada.

1. Clark County ESG Funds ............................................ $___________

2. Clark County HOME Funds .......................................... $___________

3. Other Clark County Funds ............................................ $___________

4. Other CDBG Funds (City: ________________) .......................... $___________

5. City of Las Vegas ESG Funds ........................................... $___________

6. Other HOME Funds (City: ________________) ........................ $___________

7. Other Federal Funds
   Source: ________________________________ $__________
   Source: ________________________________ $__________

8. State Funds
   Source: ________________________________ $__________
   Source: ________________________________ $__________

9. Private Funds (foundation grants, etc.)
   Source: United Way ................................................ $__________
   Source: ................................................................. $__________

10. Other Funding
    Source: Program Income ........................................ $__________
    Source: Client Fees ............................................ $__________
    Source: Fundraising / Appeals ................................ $__________

11. Non-cash contributions which are allowable, reasonable and calculated (according to CFR 576.21):
    Source: Value of donated real property ...................... $__________
    Source: Value of donated equipment ........................ $__________
    Source: Value of donated goods/ services .................. $__________

TOTAL PROJECT BUDGET (Actual): ........................................ $__________
ACCEPTANCE OF GRANT AND AGREEMENT TO COMPLY WITH GRANT CONDITIONS - ESG

I, Karen Kyger, as Executive Director of HopeLink of Southern Nevada, a Nevada non-profit corporation, on behalf of that corporation do hereby accept the grant made and the conditions imposed upon that grant contained in the Resolution to Grant Emergency Solutions Grant Funds to Hopelink of Southern Nevada, for the Hotel/Motel Emergency Shelter program, adopted by the Board of County Commissioners of Clark County, Nevada, on the __5th__ day of __November__, 2014, a copy of which is attached hereto and incorporated herein.

EXECUTED this __9th__ day of __October__, 2017.

HopeLink of Southern Nevada

By ______________________________

Executive Director

STATE OF NEVADA
COUNTY OF CLARK

This instrument was acknowledged before me on __10/9/14__ by

Karen A. Kyger as Executive Director of

HopeLink of Southern Nevada.

(SEAL)

NOTARY PUBLIC

My Commission expires: __05-14-18__
## DISCLOSURE OF OWNERSHIP/PRINCIPALS

**Business Entity Type (Please select one)**
- [x] Corporation
- [ ] Trust
- [ ] Non-Profit Organization
- [ ] Other

**Business Designation Group (Please select all that apply)**
- [ ] MBE
- [ ] WBE
- [ ] SBE
- [ ] DBE
- [ ] SBE
- [ ] PBE
- [ ] VET
- [ ] DVET
- [ ] ESBE

### Number of Clark County Nevada Residents Employed:
- **Corporate/Business Entity Name:** HopeLink of Southern Nevada
- **Street Address:** 178 Westminster Way
- **City, State and Zip Code:** Henderson, NV 89015
- **Telephone No.:** 702-366-0574
- **Fax No.:** 702-366-0494

**Nevada Local Street Address:**
- **Local Fax No.:**
- **Local POC Name:**
- **Email:**

---

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

---

### Full Name | Title | % Owned
---|---|---
Steve Goldstein | **Board President** | 
David Hayward | **Board Vice President** | 
Christine Rawson | **Board Treasurer** | 
Kathleen Blaha | **Board Secretary** | 

**This section is not required for publicly-traded corporations. Are you a publicly-traded corporation?**
- [ ] Yes
- [x] No

1. Are any individual members, partners, owners or principals, involved in the business entity, a Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District full-time employee(s), or appointed/elected official(s)?
   - [ ] Yes
   - [ ] No
   *(If yes, please note that County employee(s), or appointed/elected official(s) may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)*

2. Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District full-time employee(s), or appointed/elected official(s)?
   - [ ] Yes
   - [ ] No
   *(If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)*

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

**Signature:**
- **Executive Director:**
  - **Print Name:**
  - **Date:** October 9, 2014

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**REVISED 7/25/2014**
# DISCLOSURE OF RELATIONSHIP

List any disclosures below:
(Mark N/A, if not applicable.)

<table>
<thead>
<tr>
<th>NAME OF BUSINESS OWNER/PRINCIPAL</th>
<th>NAME OF COUNTY* EMPLOYEE/OFFICIAL AND JOB TITLE</th>
<th>RELATIONSHIP TO COUNTY* EMPLOYEE/OFFICIAL</th>
<th>COUNTY* EMPLOYEE’S/OFFICIAL’S DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* County employee means Clark County, Department of Aviation, Clark County Detention Center or Clark County Water Reclamation District.

"Consanguinity" is a relationship by blood. "Affinity" is a relationship by marriage.

"To the second degree of consanguinity" applies to the candidate’s first and second degree of blood relatives as follows:
- Spouse – Registered Domestic Partners – Children – Parents – In-laws (first degree)
- Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws (second degree)

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For County Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

☐ Yes ☐ No  Is the County employee(s) noted above involved in the contracting/selection process for this particular agenda item?

☐ Yes ☐ No  Is the County employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

______________________________
Signature

______________________________
Print Name
Authorized Department Representative

REVISED 7/25/2014
Department of Business License
JACQUELINE R. HOLLOWAY
DIRECTOR
500 SOUTH GRAND CENTRAL PKY, 3rd FLOOR
BOX 551810
LAS VEGAS, NEVADA 89155-1810
(702) 455-4252
(800) 328-4813
FAX (702) 386-2168
http://www.clarkcounty.com/business_license

CHARITABLE ORGANIZATION

Certificate Of Registration

Registration Number: 2000268.960

This certificate of registration is hereby granted to the Charitable Organization identified below by the Clark County Department of Business License. This certificate is non-transferable, and is valid only as to the identified Charitable Organization:

Name of Charity/Charitable Organization: HopeLink

[Signature]
Jacqueline R. Holloway, Director

[Date]

01/27/11 Charitable Solicitation Certificate of Registration.pdf