That the Board of County Commissioners approve the selection of, and award of a contract with, I.T. Crisis Services, Inc., for RFP No. 602538-12, State Wide Data Disaster Recovery Planning Project; and authorize the Chief Financial Officer or his designee to sign the contract; or take other action as appropriate. (For Possible Action)

**FISCAL IMPACT:**

- Fund#: 2031.000
- Fund Center: 1080713000
- Description: Administrative Services
- Amount: $180,000.00
- Fund Name: Clark County Grants
- Funded Pgm/Grant: 1080.UASI.2012

**BACKGROUND:**

Request for Proposal (RFP) No. 602538-12 was advertised in the Las Vegas Review Journal on April 24, 2012, and posted on the County’s website. A total of 157 firms were solicited, 92 of which were local; 5 firms responded. The RFP is for the State Wide Data Disaster Recovery Planning Project.

The Ad-Hoc Committee consisted of individuals from the Clark County Information Technology Department, the City of Henderson, the State of Nevada, and the City of Las Vegas. The Ad-Hoc Committee evaluated the written proposals and the top two firms were shortlisted for the secondary evaluation presentation/interview. The Ad-Hoc Committee ranked the top two firms in the following order: I.T. Crisis Services, Inc. (LBE), and Urban Environmental Research (NEB).

The Consultant selected will provide the following services:
- Analyze computing systems identified in the Clark County Business Impact Analysis (BIA) Report.
- Report and develop recovery plans and detailed procedures that can be used to restore computing systems and associated data in the event of a disaster.
- The plans will establish a standard, structure and repeatable framework for developing Data Disaster Recovery (DDR) plans for both the Las Vegas Urban Area and state-wide government agencies.

The Ad-Hoc Committee selected the highest ranked firm, I.T. Crisis Services, Inc., and negotiated a contract. Staff recommends that the Board of County Commissioners approve the selection of, and award of a contract with, I.T. Crisis Services, Inc. The term of the contract is from date of award through July 31, 2013.

In accordance with NRS 332.115.1(b), the competitive bidding process is not required as the services to be performed are professional in nature. Pursuant to internal policy and procedures, Clark County solicited these services through the RFP process. I.T. Crisis Services, Inc. currently holds a valid Clark County Business License.

Prepared by: Thomas E. Boldt, C.P.M