June 24, 2017

Re: FY 2018 HMEP Mid-Cycle Grant Application

Nevada LEPCs,

The State Emergency Response Commission (SERC) invites all eligible LEPCs to apply for a U.S. Department of Transportation (USDOT), FY 2018 Hazardous Materials Emergency Preparedness (HMEP) Planning and Training grant and applications mid-cycle sub-grants. Eligibility requirements can be found in SERC policies 8.1, 8.2 and 8.3. These policies are posted as appendices to the Program and Grant Management Handbook linked on our website, http://serc.nv.gov.

Please read the entire application to ensure you complete all forms and provide information in the format as outlined. **All of the applicable sections of the template must be completed.** Minor adaptations to the template may be made keeping the requirements and the purpose of the sections intact.

The grant period is expected to be October 1, 2017 through June 30, 2018. Funds may only be used for obligations incurred during the approved grant period. The application, not to exceed $30,000, must include planning and/or training needs for this grant period. Applications for funding must relate to the prevention of, mitigation of, and/or response to hazardous materials incidents involving transportation.

Please plan to provide an explanation of how the LEPC will use quality control measures to evaluate the effectiveness of training provided in the budget narrative section for all applications requesting training.

**Mid-cycle applications are reviewed on a first come first serve basis until the funds are exhausted. Completed applications must be delivered to SERC following the grant instructions with all applicable supporting documents.**

Please do not hesitate to contact me if you need assistance or have questions.

Sincerely,

Stephanie Parker
Administrator
State of Nevada
Emergency Response Commission

Hazardous Materials Emergency Preparedness (HMEP) Grant Application
Planning and Training
Fiscal Year 2018

For Local Emergency Planning Committees

The completed application must be delivered or postmarked by
N/A Mid-Cycle, Applications are reviewed on first come first serve basis.

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711
(775) 684-7511
STATE EMERGENCY RESPONSE COMMISSION (SERc)

Hazardous Materials Emergency Preparedness (HMEP)

FY 2018 Grant Application Kit

For Local Emergency Planning Committees

This grant is to provide for Planning and Training to prevent, mitigate and respond to hazardous materials incidents involving transportation. Application and award of grants from the HMEP funds are managed pursuant to SERC policy 8.2 and 8.5. SERC policies may be reviewed at http://serc.nv.gov.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC), and SERC policies. Eligibility requirements can be found in SERC policies 8.1, 8.2 and 8.3.

The source of funding is derived from a federal grant from the U.S. Department of Transportation with a focus of preparation and response for incidents involving transportation of hazardous materials. Funds must be accounted for separate from all other grants. The Catalog of Federal Domestic Assistance (CFDA) number for this grant is 20.703.

Complete all forms and provide information in the format as outlined. All of the applicable sections of the template must be completed. Minor adaptations to the template may be made keeping the requirements and the purpose of the sections intact. Applications for funding must relate to the prevention of mitigation of, and/or response to hazardous materials incidents involving transportation.

Grant applications will need to be approved by the USDOT prior to preparation of a grant award unless the project has been approved in the federal grant award. This process may take some time. Therefore, please consider the timing of the project request when submitting applications during this grant cycle and the mid-cycle process throughout the year. Please submit grant applications as soon as possible so we can start the federal approval process.

Grant funds are distributed on a reimbursement basis. However, the LEPC may request advance funding for expenses over $2,000 (SERC policy 8.5).

The Nevada State Emergency Response Commission, in accordance with the provisions of Title VI of the Civil Right Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that with respect to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
The application format is as follows:

I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Provide detailed proposed planning and training needs for the period October 2017 through June 2018.

II. **Objectives** - Identify the specific approaches to achieve the goals through the prevention of, mitigation of and/or response to hazardous materials incidents involving transportation. Objectives need to be specific and measurable.

III. **Line Item Budgets** – List each item as a line item on the budget page. The maximum request is $30,000. SERC reserves the right to set aside a portion of the funds for SERC approved activities.

IV. **Budget Narrative** – Explain each item listed in the line item budget.

   a. **Evaluation of Training** – Provide an explanation of how the LEPC will use quality control measures to evaluate the effectiveness of training events provided.

USDOT examples of eligible and ineligible expenses are available on the SERC website:

*After completing the application, you may open an e-mail and attach the application with additional pages e.g. quotes, letter of denial, etc. Please follow up by submitting a signed copy of the entire application.*

*You may also print the application, have it signed, scanned and e-mailed directly with all attachments, in addition to mailing a hard copy with all required signatures.*

Please call SERC staff at (775) 684-7511 if you need assistance.

**Submit applications to:**

State Emergency Response Commission  
107 Jacobsen Way  
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Planning & Training Sub-Committee and/or Funding Committee. The date and location of the meetings will be announced. Recommendation from these Committees will be considered for approval by the SERC at the following quarterly meeting.
GRANT APPLICATION CHECK SHEET

A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

☐ Title Page
☐ Goals of this grant
☐ Objectives of this grant
☐ Line Item Budget
☐ Budget Narrative
☐ Certified Assurances
☐ LEPC Compliance Certification (signed by Chair)
☐ Electronic version of application e-mailed to cswilson@dps.state.nv.us

To be submitted prior to preparation of the grant award:

☐ Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes’ submission process)

The completed application must be delivered or postmarked by

N/A for Mid-Cycle

RETURN THIS FORM WITH GRANT APPLICATION
Applicant: Clark County Local Emergency Planning Committee
Address: 575 E Flamingo Rd, Las Vegas, NV 89119

Local Emergency Planning Committee (LEPC) Chair:
Name: John Steinbeck
Title: LEPC Chair
Address: 575 E Flamingo Rd
City/Zip: Las Vegas, NV 89119
Phone: 702-455-5710
Fax: 702-455-5713
E-mail: John.Steinbeck@ClarkCountyNv.gov

Fiscal Officer:
Name: Karen Taylor
Title: Administrative Specialist
Address: 575 E Flamingo Rd
City/Zip: Las Vegas, NV 89119
Phone: 702-455-6183
Fax: 702-455-5713
E-mail: KarenT@ClarkCountyNv.gov

Budget Summary:

<table>
<thead>
<tr>
<th>Planning</th>
<th>Training</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>11,850.00</td>
<td></td>
<td>$11,850.00</td>
</tr>
</tbody>
</table>

Round up totals only to the nearest dollar using the numbers from the Budget Worksheet

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures and assurances which are related to the acceptance of funds.

Signature of LEPC Chair ___________________________ Date ___________________________

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.

Signature of Governing Body ___________________________ Date ___________________________

Name and Title ___________________________
I. **GOALS:**

Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds during the grant period, October 2017 to June 2018.

The Clark County Local Emergency Planning Committee will sub-grant to the City of Henderson this funding will be used for training emergency responders in exercised to detect and minimize the exposure to hazards in an effort to protect health and safety of responders and the public. First responders will be trained by personnel from the vendor on the proper use of the handheld cordless electrostatic sprayers, which is provided to the City of Henderson at no cost to keep for future training. These resources may be used in exercising the Clark County LEPC Hazardous Material Response Plan in a scenario involving hazardous materials.

II. **OBJECTIVES:**

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

X WHAT will be done with these grant funds?

X WHO is responsible for making arrangements and payments for the activities of this grant?

X WHEN will the activity be implemented?

This is a new technology in the decontamination arena, and the Henderson Fire Department (HFD) Hazmat team does not have any capability similar to the Electrostatic Decontamination Tactics (EDT). This will augment our current wet and dry decontamination procedures, and will potentially make our people safer by providing training on a detection device that could detect products left over after traditional decon has finished.

This course will provide the HFD Hazmat team the knowledge and skills required to conduct Electrostatic Decontamination Tactics (EDT). EDT used an electrostatic sprayer to add an electric charge to the decon solution. The charged decon droplets will envelop and adhere to the target. The result is the ability to perform a more effective decon, for a wide range of incidents, with significantly less decon set up.

The Henderson Fire Department will be responsible for coordinating the associated training. When the grant award is received from SERC, the Clark County LEPC will notify the Henderson Fire Department that the funds are available to schedule the training. The training will occur before the end of the grant period.
### III. BUDGETS:

**Planning:**
Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant. All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards. Sub-grantee must include current printout of applicable GSA rates for request. **All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards.**

### Consultant / Contract Services / Other

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount requested</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total Services</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### Conference Costs

<table>
<thead>
<tr>
<th>Conference Title</th>
<th>Itemized Conference Costs List will be attached totaling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td></td>
</tr>
<tr>
<td>Cost per Attendee</td>
<td>Number of Attendees</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Hotel</td>
<td></td>
</tr>
<tr>
<td>Cost per Night</td>
<td>Number of Nights Number of Rooms</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Per Diem</td>
<td></td>
</tr>
<tr>
<td>Cost per Day</td>
<td>Number of Days Number of Attendees</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Transportation</td>
<td></td>
</tr>
<tr>
<td># of miles (round trip)</td>
<td>Agency</td>
</tr>
<tr>
<td></td>
<td>.535 / mile</td>
</tr>
<tr>
<td># of miles (round trip)</td>
<td>Personal</td>
</tr>
<tr>
<td></td>
<td>.2675 / mile</td>
</tr>
<tr>
<td>Cost of Airline Ticket</td>
<td>Number of Tickets</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Cost of Ground Transportation</td>
<td>Number of Attendees</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Parking</td>
<td></td>
</tr>
<tr>
<td>Cost per Day</td>
<td>Number of Days Number of Vehicles</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Total Conference Costs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Planning</th>
<th>$0.00</th>
</tr>
</thead>
</table>
Training:

All training requests must first be made through the State Fire Marshal’s office (SFM). If the SFM declines the training within the grant period year, the request may be included in the grant application along with the letter of declination.

All expenses must be itemized. State per diem rates (which generally follow the federal GSA rates; [http://www.gsa.gov](http://www.gsa.gov) will prevail unless local rates are less. Hotel receipts are required for all lodging reimbursement requests, including in state lodging. Meals included in registration fees will not be reimbursed. Travel eligibility requirements and rates are further defined in SERC policy 8.5.

Requests for a consultant/contractor to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant/contractor.

If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently 53.5 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is 26.75 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC. All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards.

<table>
<thead>
<tr>
<th>Consultant / Contract Services / Other</th>
<th>Name</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Resources-Decon-IQ for 4-Hour Course</td>
<td></td>
<td>11,850.00</td>
</tr>
<tr>
<td>(includes class materials for up to 30 students,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>as well as instructor fees and travel expenses;</td>
<td></td>
<td></td>
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<tr>
<td>additional students, not to exceed 35, can be</td>
<td></td>
<td></td>
</tr>
<tr>
<td>added at the cost of $100 per student)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course / Conference Costs</th>
<th>Itemized Course / Conference Costs List will be attached totaling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>$0.00</td>
</tr>
<tr>
<td>Hotel</td>
<td>$0.00</td>
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<tr>
<td>Per Diem</td>
<td>$0.00</td>
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<tr>
<td>Transportation</td>
<td>$0.00</td>
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<tr>
<td>Cost of Airline Ticket</td>
<td>$0.00</td>
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<tr>
<td>Cost of Ground Transportation</td>
<td>$0.00</td>
</tr>
<tr>
<td>Parking</td>
<td>Cost per Day</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Total Course / Conference Costs</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total Training</td>
<td>$11,850.00</td>
</tr>
</tbody>
</table>
IV. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning Services -
Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals.

Training -
Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. Provide an explanation of how the LEPC will use quality control measures to evaluate the effectiveness of the training provided. If applicable, attach a copy of the letter of declination from SFM.

This 4 hour operations/technician level course will provide first responders the knowledge and skills required to conduct Electrostatic Decontamination Tactics (EDT). EDT uses an electrostatic sprayer to add an electric charge to the decon solution. The charged decon droplets will envelop and adhere to the target. The result is the ability to perform a more effective decon, for a wide range of incidents, with significantly less decon set up. DeconIQ will include interactive lecture supported by videos, case studies, and a demonstration of electrostatic sprayers.

- Use and limitations of current wet and dry decon techniques
- Operation of electrostatic and air assisted electrostatic sprayers
- Electrostatic decon tactics and set up
- Use and limitations of EDT
- Decon solution selection for EDT
- Special decon considerations
- Lessons learned from Ebola crisis

One VP200 Handheld Electrostatic Sprayer Kit included with Each DeconIQ at no additional cost.
Grant Title: FY 2018 HMEP Grant

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at http://serc.nv.gov.

B) FINANCIAL REPORTS – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

1) Request for advance: May be requested only if expenses total over $2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.

2) Report on expenditure of advance: Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due within 30 days of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.

3) Request for reimbursement: Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a match in the appropriate line on the report form.

4) Quarterly report required: If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:
October 31 - for reporting period July 1 to September 30;
January 31 - for reporting period October 1 to December 31;
April 30 - for reporting period January 1 to March 31; and
July 31 - for reporting period April 1 to June 30.

5) **Final report:** There will be no further expenditures, the grant is closed and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.

C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every third year.

D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).

E) The applicant must comply with the provisions for subawards stipulated at 2 CFR 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency’s chief comptroller. Internal control and authority to ensure compliance with SERC’s documentation, record keeping, accounting, and reporting guidelines will reside with that individual.

F) SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.

G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.

H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of subrecipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring. (see section 200.330 and section 200.331)
I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45 days of the end of the grant period and shall be current and actual.

J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.

K) The applicant assures compliance with 2 CFR 200.212 and 180, Nonprocurement Suspension and Debarment. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.

L) The applicant assures that it will comply with Administrative Requirements 2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments appropriate to the award as follows:

1. 49 CFR 110, Hazardous Materials Public Sector Training and Planning Grants
2. 49 CFR 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments
3. 2 CFR 225, Cost Principles for State, Local and Indian Tribal Governments
4. OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations (now contained in 2 CFR 200)
5. 49 CFR 20, New Restrictions on Lobbying
6. 49 CFR 32, Government wide Requirements for Drug-Free Workplace

M) 1. The applicant assures compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color and national origin in programs and activities receiving federal financial assistance.

2. The applicant assures compliance with 49 CFR 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.

N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:

“This program was supported by Grant #________, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)”
The applicant must provide a copy of any such publication to the SERC for the sub-grant file.

O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award or SERC policy.

P) LOBBYING - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)

Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.

R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.

S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (i.e., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): ________________________  Title: ______________________________

________________________________________ __________ _____
Signature: Date

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): ________________________  Title: ______________________________

________________________________________ __________ _____
Signature: Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION
LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

☐ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?

- Bylaws reviewed/updated - Date: 10/21/2016 Submitted: 1/30/2017
- Membership list reviewed/updated - Date: 1/24/2017 Submitted: 1/30/2017

☐ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?

☐ Has the LEPC submitted all required reports which summarize the financial management of the active grants (i.e., copies of invoices and verification of expenditures)?

☐ Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction’s “all hazards” plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?

- Plan update – Date: 1/1/2017 Submitted: 1/30/2017
- NRT – 1 update – Date: 1/24/2017 Submitted: 1/30/2017
- Level of Response Questionnaire update – Date: 1/24/2017 Submitted: 1/30/2017
- Letter of Promulgation update – Date: 1/1/2017 Submitted: 1/30/2017

☐ Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?

- Indicate the date of the most recent exercise: 6/22/2016 Submitted: 1/30/2017
- Indicate the date of an incident report used in lieu of an exercise: Submitted:

☐ Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act “information availability” in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

- Date of publication: 7/29/2017 Affidavit Submitted: 7/29/2018

As chairman of Clark County Local Emergency Planning Committee, I attest

all information provided on this Compliance Certification is accurate

_____________________________________________  ____ ___________
LEPC Chair Signature     Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION
STATE EMERGENCY RESPONSE COMMISSION
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)
ACTIVITY REQUEST FORM

Complete a separate form for each activity requested

Section A – Requesting Organization

Organization: Clark County Local Planning Committee
Street Address: 575 E Flamingo Rd
City / Zip Code: Las Vegas, Nv  89119

Section B – Point of Contact

First Name: John
Last Name: Steinbeck
Phone: 702-455-5710
E-Mail: John.Steinbeck@ClarkCountyNv.gov
Position: LEPC Chair

Section C – Grant Activity Request Information

Amount: 11,850.00
Activity: Training
(Planning or Training)

Section D – Activity Description

Number of Participates: 30
(Enter “0” if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

Activity Description and Justification:
To fund training emergency responders in exercises to detect and minimize the exposure to hazards in an effort to protect health and safety of responders and the public. First responders will be trained by personnel from the vendor on the proper use of the handheld cordless electrostatic sprayer, which is provided to the City of Henderson at no cost to keep for future training. These resources may be used in exercising the Clark County LEPC Hazardous Material Responese Plan is a scenario involving hazardous materials.

How does this further your organization's program mission?
The goal is to ensure Hazardous Material Technicians and Incident Commanders in Henderson and around Clark County have the tools and training to safely mitigate and respond to hazardous materials incidents.

Does this activity replace an item included in the approved application? If yes, what activity is being replaced and why?
No