CLARK COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

Petitioner:  Les Lee Shell, Chief Administrative Officer
Michael J. Pawlak, Director of Social Service

Recommendation:

That the Board of County Commissioners approve an amendment to the contract with Bitfocus, Inc., for CBE No. 603354-14, for Homeless Management Information System Administration; and authorize the Chief Financial Officer or her designee to sign the amendment; or take other action as appropriate.  (Previous amendments and original contract are available for public viewing at the County Clerk’s Office, Commission Division)  (For possible action)

FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Fund#: 2031.000</th>
<th>Fund Name: County Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Center: 1270111160</td>
<td>Funded Pgm/Grant: 1270.ESGHMIS.2018</td>
</tr>
<tr>
<td>Description: Bitfocus HMIS</td>
<td>Amount: -$2,709</td>
</tr>
</tbody>
</table>

Added Comments: The initial contract award amount is $858,719.42, Amendment No. 6 will decrease the contract value by $2,709 annually for estimated contract value of $3,563,348.42 should the last renewal option be exercised.

BACKGROUND:

On July 1, 2014, the Board approved a new contract to continue the provision of the HMIS services for the community and the software license and maintenance for the HMIS.

The following are the pertinent provisions of that contract:
  • The term of the contract is from July 1, 2014 through June 30, 2015 and includes the option to renew for four (4), one-year periods. There is one (1) renewal option remaining.
  • This contract includes the County’s option to terminate for cause, convenience or default and suspend the contract with advanced written notice.

On June 16, 2015, the Board ratified Amendment No. 1 to provide for additional user license seats for use by the Rural Nevada Continuum of Care (CoC) and Northern Nevada CoC HMIS funded by State of Nevada Emergency Solutions Grant (ESG) funds. This amendment also ratified the addition of funds from the Administration on Children, Youth and Families for Runaway Homeless Youth Management Information System (RHYMIS) for data integration and administration for September 30, 2014 through September 29, 2015.

On October 20, 2015, the Board approved Amendment No. 2 which provided enhancements in the census data collection, such as automation of current data collection processes from point-in-time canvassing, production and publication of the final report.

On January 19, 2016, the Board approved Amendment No. 3 which provided for the addition of modifications to the Electronic Youth Survey and Youth Survey Report administration as part of the annual homeless census.

Cleared for Agenda

5/15/2018
Agenda Item #
8.
On June 21, 2016, the Board approved Amendment No. 4 which provided for additional licenses with technical support, enhancements for tracking of homeless encampments and inhabitants back to HMIS, integration and configuration of data from Clark County Detention Center to track frequent users, and administration and support for Northern Nevada and Rural Nevada Continuums of Care.

On September 20, 2016, the Board approved Amendment No. 5 which provided for the addition of Northern Nevada and Rural Nevada HMIS software licensing, system administration and project management for the Rural Nevada and Northern Nevada Continuums of Care, which is funded by U.S. Department of Housing and Urban Development through the annual CoC competition allocation for each respective CoC.

Approval of Amendment No. 6 will reduce the number of software licenses for the Northern and Rural Nevada Continuums of Care due to reduced funding received from the Nevada Housing Division.

These modifications and costs were reviewed by the Department of Social Service staff and were found equitable for the work involved. The attached Amendment No. 6 document details the modifications and costs involved.

Bitfocus, Inc. currently holds a Clark County Vendor Registration.

Prepared by: Royal Alexander

Respectfully submitted,

LES LEE SHELL
Chief Administrative Officer
C603354-14-Homeless Management-RJA